

By-Laws of Tau Delta Phi Fraternity, Inc.

Herein are the By-Laws to the Constitution of the Grand Chapter of Tau Delta Phi Fraternity. The By-Laws "supplement the Constitution and codify and define the customs, practices and traditions of the Fraternity."

THE GRAND CHAPTER OR NATIONAL CONVENTION

Section 1. The delegates to the National Convention from the active chapters and alumni associations shall be elected at a regular or special meeting held at least thirty days prior to the Convention. One delegate from each chapter or alumni association must be either the Consul or the Vice Consul of the said organization. The names and addresses of such elected delegates shall be certified to the National Office over the signature of the Consul and Scribe of each chapter or the equivalent officers of the alumni associations.

Section 2. The National Convention shall be called to order by the Grand Consul who shall preside at its meetings. In the absence of the Grand Consul, the Grand Vice Consul or such other person as the Executive Council may designate, shall so act. The presiding officer may designate any frater to act temporarily in his place.

Section 3. The proceedings of the Convention shall be conducted according to parliamentary rules with Robert's Rules of Order as the guide except where the same shall conflict with the Constitution and these By-Laws.

Section 4. The Order of Business of the Convention shall be as follows:

1. Invocation
2. Roll Call
3. Approval of Minutes of previous session
4. Reports of Executive Council, National Officers, Regional Councils and Delegates.
5. Reports of Standing Committees
6. Reports of Special Committees
7. Communications
8. Unfinished Business
9. New Business
10. Petitions, Motions and resolutions
11. Miscellaneous business
12. Nominations and election of Executive Council Members

The Order of Business may be varied at the discretion of the presiding officer. The roll shall be called at the opening and close of each session of the Convention. It shall also be called upon demand of any delegate or officer to ascertain whether a quorum be present. If the Convention shall be convened for more than one day, the nomination and election of National Officers shall be the first order of business on the second or last day as the presiding officer may determine.

Section 5. A quorum at the Convention shall consist of one delegate from each of 2/3 of the active chapters and two Grand Officers.

Section 6. The minutes of the proceedings may be recorded by one or more secretaries designated by the presiding officer.

Section 7. The record of the proceedings to be filed in the archives and to be transmitted to the Chapters need not be verbatim reports but may be a digest of the proceedings as formulated by the Grand Scribe and approved by the Executive Council.

Section 8. The Standing Committees of the Convention are as follows:

1. Judiciary
2. Finance
3. Audit

4. Membership
5. Nomination
6. Honors and Awards
7. Convention

Section 9. Special Committees may also be appointed by the presiding officer to investigate and report on particular subjects.

Section 10. Each committee shall have an odd number of members not less than three nor more than seven. The members of it be appointed by the Grand Consul who also shall designate a member of it to act as the Chairman. Such appointments shall be made as long prior to the Convention as possible. Such committees may be empowered to function during the interval between Conventions and during such period may report to the Executive Council and Grand Consul.

Section 11. All resolutions and reports of officers, chapters and committees shall be in writing. The Grand Scribe may prescribe a special form for the submission of such reports or proposed resolutions or laws.

Section 12. The presiding officer shall have the power to order any lengthy report analyzed and digested so that it may be presented briefly.

Section 13. All laws or resolutions adopted by the Convention shall begin with the words; "Be it so enacted by the National Convention of Tau Delta Phi, that"

Section 14. All resolutions shall be referred to the appropriate committee for investigation, discussion and report to the Convention.

Section 15. Every proposed resolution so referred must be reported back to the Convention with or without recommendation. No proposed resolution may be permitted to die in committee.

Section 16. All Fraters in attendance of a Grand Chapter meeting, alumni or undergraduate, shall have the privilege of speaking at the Convention on any subject under consideration. These Fraters shall also be able to present resolutions for the consideration of the Convention.

Section 17. Nominations for Grand Officers shall be made by the Standing Committee but any delegate present at the Convention may nominate candidates for such offices.

Section 18. A simple majority of the votes cast shall be sufficient to elect a National Officer.

Section 19. The presiding officer shall have the right to vote only in case of a tie on an election or on any proposition or resolution.

Section 20. Balloting on an election or on any proposition shall be had by secret ballot if the presiding officer or a majority of the delegates present so determine.

Section 21. Whereas the Brotherhood of Tau Delta Phi Fraternity convenes biannually for the purpose of conducting business as indicated in the Constitution and by-laws,

And whereas, the costs involved should be shared by all fraters, and whereas the attendance of two delegates from each chapter, colony, and chartered alumni association is required to properly represent the interests of the brotherhood, and whereas the attendance of current members of the board and Executive Council are also required for the proper representation of the leadership of the fraternity at the Grand Chapter meeting.

Be it so resolved that each of these parties or their represented body are responsible for paying the convention registration fees even if they do not attend.

AWARDS

Section 30. The Tau Delta Phi Convention Key shall be awarded to the frater or fraters, who in the opinion of the Executive Council and the Convention, have rendered the most conspicuous service for the advancement and progress of the fraternity through their particular chapter or the National Organization or both. Such Convention Key shall be awarded only (a) upon recommendation of a chapter upon 2/3 vote of its voting membership at a regular meeting, concurred in by a 2/3 vote of the Executive Council and 2/3 vote of the Convention; or (b) upon recommendation of the Executive Council by unanimous vote, concurred in by a 2/3 vote of the Convention.

Section 31. Wearers of the Convention Key shall also receive engraved certificates bearing appropriate legends and shall be entitled to have the initials "CK" appended to their names in all fraternity publications.

Section 32. The Convention may also award such cups, trophies, certificates badges or other recognition of accomplishment, merit and service as the Executive Council or the Convention shall decide.

INSIGNIA

Section 40. The official fraternity badge as heretofore approved and established, shall be purchased only through the official jeweler designated by the Executive Council. It may be issued to or purchased by a duly initiated frater.

Section 41. The official pledge pin as heretofore approved and established, shall be worn only by probationary members who have signed the official pledge contract and been enrolled with the National Office. All pledges must wear such pin at all times until the date of initiation.

Section 42. The Great Seal as heretofore approved and established shall be used only upon documents and publications of the Executive Council and Grand Chapter and only when authorized by either.

Section 43. Be it enacted by the National Convention of Tau Delta Phi, that

WHEREAS our letters, coat of arms, badge, seal, and other esoteric insignia represent the Fraternity; and
WHEREAS we wish to preserve the intellectual property and reputation of the Tau Delta Phi Fraternity;
and

WHEREAS technology has made it easy for our symbols and intellectual property to be widely displayed and viewed, and in keeping with the mission and values of Tau Delta Phi Fraternity,

NOW, THEREFORE, BE IT RESOLVED by the Grand Chapter that the Fraternity reserves the right to require the removal of any content, information, web page, web site, or publication that is determined by the Fraternity to cast Tau Delta Phi in a negative light or is otherwise contrary to the ideals of the Fraternity, including but not limited to materials deemed to glorify the use of alcohol or controlled substances, or that promote hazing, or discrimination.

Section 44. Be it enacted by the National Convention of Tau Delta Phi, that

WHEREAS we live in an age of instant information; and

WHEREAS we wish to continue to promote a positive, well-balanced, and accurate image of the Tau Delta Phi Fraternity; and

WHEREAS myspace.com, facebook.com and other such websites present a public outlet that can be used to promote or damage the image of our Fraternity and the Greek community in general;

NOW, THEREFORE, BE IT RESOLVED by the Grand Chapter that all members and chapters of Tau Delta Phi practice good judgment and taste in the posting of photographs, blogs, or other such media in public forums on the Internet or any future technology so as to combat the negative stereotypes often associated with Greek organizations, while presenting a public image of our Fraternity that is in keeping with our dedication to the principles of Tau Delta Phi.

NATIONAL OFFICE

Section 50. The Executive Council may establish, equip and maintain a central National Office for the fraternity as such place or places as it may from time to time determine. All books and records of the fraternity shall be kept at such office unless the Executive Council shall specifically direct otherwise.

Section 51. The Executive Council may employ such clerical, stenographic and other workers as may be necessary for the performance of its functions.

Section 52. The Executive Council may employ an Executive Director to conduct the operations of the fraternity. It may delegate to such Executive Director such powers and privileges as it may deem proper. Such Executive Director shall not be a member of the Executive Council or a Grand Officer; he shall not be a delegate to the National Convention, nor a trustee of any of the various funds of the fraternity or of any of its chapters; he shall not be permitted to sign checks or other instruments for the payment of moneys of the fraternity except on an account which may be maintained for petty expenditures or for expenditures specifically authorized by the Executive Council.

ADMINISTRATIVE REGIONS AND DISTRICTS

Section 60. The chapters and alumni associations shall be assigned to such territorial regions as the Executive Council may deem advisable for efficiency of administration.

Section 61. The Grand Consul, with the approval of the Executive Council, shall appoint and may at his pleasure remove a regional Vice Consul for each such division.

Section 62. Such Regional Vice Consuls shall supervise the chapters, alumni associations, and all activities of the fraternity in the specific territory to which each is assigned, and in such territory shall act as the personal representative of the Executive Council. The Regional Vice Consul would not have the power to supervise any House Corporation activity in such region.

Section 63. The Executive Council may also divide such regions into any number of districts for convenience of administration.

Section 64. The Grand Consul, with the approval of the Executive Council, shall appoint, and may at pleasure remove, for each such district, a District Chief, who shall supervise the chapters, alumni associations and fraternity activity within his district subject to the authority of the Regional Vice Consul and the Executive Council.

FINANCES

Section 69. Be it so Resolved, that the Grand Consul or Grand Quaestor can authorize the expenditure of expenses from the general funds without the Executive Council's express consent in amounts not to exceed \$250.

Section 70. Each undergraduate shall be assessed an Active Membership Fee each semester payable to the Grand Chapter. The said fees, however, shall be payable by the Chapter, on behalf of its membership, to the Grand Chapter, and the Chapter shall be liable for the amount thereof whether the same shall be collected from its membership or not. The chapters must submit to the Executive Council an Active Roster in conjunction with the guidelines set forth in Section 156. This roster, to be submitted by the Chapter Scribe, enables the Executive Council to bill each chapter for AMF's each semester. Once the Active Roster is submitted, the number of AMFs for a given semester may not be reduced. The AMF's must be paid in full on or before October 1st for the fall semester and March 1st, for the spring semester.

Section 70 (A). The following penalties will be assessed for non-compliance with Section 70.

1. On October 2 or March 2 a penalty of \$10 per AMF will be imposed.
2. November 1 or April 1 an additional penalty of \$10 per AMF will be imposed.
3. On December 1 or May 1 an additional penalty \$15 per AMF will be imposed.
4. Every month thereafter that AMF's are not paid an additional \$15 per AMF will be imposed.

Under the following circumstances only will the penalties not be assessed;

1. The chapter and the Executive Council will sign a written agreement one week in advance of the payment due date stating that 50% of the AMF's will be paid on the due date.
2. The remainder of the AMF's must be paid in two installments for the next two months.
3. If these agreements are breached, the penalties will automatically be imposed.

Section 71. No chapter shall be permitted to initiate any new members in a given semester until such time as the initiation fees are paid to the official representative of the Executive Council present at the initiation ritual. This representative is appointed by the Grand Consul each semester. Once the fees are paid to the Executive Council representative, the initiation ceremonies can proceed.

Section 72. Semi-annual reports of the general funds of the fraternity and complete annual reports of the various trust funds and of the general funds shall be made to the Chapter Consuls and the presidents of the several alumni associations; and at least two weeks prior to each National Convention, the Grand Quaestor shall submit to each chapter delegate a report of the finances of the fraternity for the fiscal year preceding such Convention.

Section 73. The fiscal year of the Fraternity shall begin June 1.

Section 74. The Executive Council shall have the power to vary or modify the time, manner and amount of any of the payments required by these laws.

Section 75. The Executive Council shall have the right to automatically suspend the rights or all Charter privileges of any Chapter which has refused or neglected to pay their AMF/Initiation fees for two or more consecutive semesters. For details on the Suspension of Charter Privileges, please see the **CHARTERS SUSPENDED OR IN CUSTODY OF EXECUTIVE COUNCIL** section.

Section 78. Each chapter/colony is required to hold one fundraiser per semester for the purposes of fundraising for itself and the General Fraternity.

1. Each chapter/colony is responsible for \$0 per semester to be paid to the General Fraternity as a result of this fundraiser.

2. In the event of a Fraternity-wide fundraiser, the Executive Council has the option of allowing money earned during its fundraiser to be applied to the per semester requirement.
3. In the event that a chapter/colony does not participate or does not fundraise, the fee still applies.
4. The Grand Chapter or the Executive Council, in between conventions, has the power to adjust the dollar amount

Section 79. Be it so resolved, that in order to pay for materials used during pledging, a portion of the initiation fee shall be paid upon the reading of the pledge ritual, by each pledge, to the National Fraternity. Should a pledge decide not to continue their membership education program for any reason, they shall not be refunded the fee they paid at the beginning of the pledge period. Should a chapter decide to de-pledge a new member, the National Fraternity will reimburse the pledge his previously paid monies, as soon as the National Fraternity shall receive back (in reusable condition) from the pledge the "Polaris" and "Pledge Pin" for which he has paid. Money paid at the beginning of the pledge program will be applied to the total owed for initiation fees by the pledge.

EXECUTIVE COUNCIL

Section 80. A Quorum at meetings of the Executive Council shall consist of a majority of the elected members of it.

Section 81. Where in these By-Laws a percentage or fraction vote of the Executive Council is specified, it is intended to state a fraction or percentage of those entitled to vote, in attendance at a meeting.

Section 82. There shall be at least two and no more than four Members of the Board on the Executive Council of Tau Delta Phi Fraternity, Inc. for undergraduate brothers. The number of Undergraduate Members of the Board shall not exceed the Members of Board. The term of office shall be one year from time of election at a National Convention. If the elected Members' term shall end in between Conventions, the Executive Council shall appoint a new Undergraduate Member of the Board, from a list submitted by the chapters, whose term shall last for a period of one year or until the next National Convention, whichever occurs first. The requirements of the Undergraduate Member of the Board shall be as follows:

1. The nominee must have at least 24 credits, including their pledge period, a 2.5 on a 4.0 scale, and must be a brother for at least one full semester after initiation.
2. Each elected representative must be from a chapter in a different state or region.
3. Each representative shall be an Active Brother of their respective undergraduate chapters, and must be from active, dues paying chapters.
4. If an Undergraduate Member of the Board becomes ineligible or unable to perform his duties the Executive Council shall appoint a replacement to complete his term of office. The undergraduates who were nominated, but not elected, shall constitute the pool for future appointments.
5. The Undergraduate Member of the Board cannot be the Consul, Vice Consul, Quaestor or Magister of their chapters when the Fraternity has 150 or more active undergraduate fraters.
6. The Undergraduate Member of the Board, while a voting member of the Executive Council, does not count towards Quorum.

Section 83. There shall be a Grand Magister, elected from amongst qualified alumni, whose duties shall include:

1. Develop and/or maintain a relationship with all chapter/colony Magisters, and chair the standing committee composed of such that meets to coordinate Member Education Programs.
2. Development/Maintenance of an anti-hazing criterion that must be followed before the chartering of a new or inactive chapter of Tau Delta Phi Fraternity.
3. Act as alumni advisor to all new colonies, or until the Grand Consul appoints someone who shall act as alumni advisor. In this role as alumni advisor, the Grand Magister or the appointee shall: promote good practices regarding rituals and chapter elections, promote a good education system for the chapter to follow, and to enforce Tau Delta Phi's anti-hazing laws.
4. Shall have the power to recommend judiciary action, to the Executive Council, if any major violations of the above new member criteria are committed and execute appropriate measures including suspension of a chapter's charter and any and all other necessary actions as per the constitution and by-laws.

Section 84. Let the position of Grand Councilor be expanded to include the following additional duties:

1. He shall oversee the Member of the Board delegated to enforce the ritualistic codes of the fraternity. This Member of the Board shall develop a program entitled The Importance of Ritual in the Fraternity.
2. He shall oversee the Member of the Board in charge of inter-chapter programming.

3. He shall oversee and question when necessary the practices of all other Executive Council Members.
4. He shall appoint and oversee regional liaisons whose sole duties shall be to develop/maintain a public relations policy for their particular region, and who shall also maintain a relationship with the administration of all schools where Tau Delta Phi exists or hopes to exist.

Section 85. Any Executive Council member may vote via the telephone, e-mail, PC/modem, or fax on motions that are before the Executive Council at a properly called meeting, provided the proper advance notification and coordination procedures have been followed. A minimum of 3 people must be on the line at the time, and all may be counted for quorum. Proper notification consists of certified mail, e-mail, or fax with personal confirmation. A special meeting can be called on the phone when necessary.

Section 86. The Executive Council shall mandate each Chapter/Colony be visited by national representatives at numerous points during the year for the purpose of insuring the traditions, values, Constitution, and By-Laws are upheld. Social activities and initiations shall not constitute a Chapter/Colony visitation. Visitations shall be conducted as follows:

1. The Grand Consul must visit each chapter/colony at a minimum once per term of office he holds,
2. One other Executive Council Member must visit each chapter/colony at minimum once per year,
3. The Regional Vice Consul for a region must visit those chapters/colonies in his region once per semester.

Section 87. Any representative of Tau Delta Phi Fraternity must be dressed in a suit and tie for any formal on campus meeting with school administration, a colony, or a prospective colony for the first time.

Section 88. The Executive Council may impose a fine, which may not exceed \$200 per incident, against a chapter or colony for failure to submit documentation under the following circumstances:

1. The chapter or colony has gone before a Judicial Board, composed of any five Executive Council Members,
2. The chapter or colony has been found to have no valid reasoning for being delinquent to submit the documentation on time.

Section 89. Tau Delta Phi Fraternity shall institute an event entitled the "TauDelt Games", an event similar to a Greek Week or Olympics at some campuses. Chapters, Colonies, and Alumni Associations would compete against each other in gaming activities.

Section 90. Be it so resolved that the Executive Council supply contact information (name, address, and phone number) to all chapters and colonies for all documentation required by the National Fraternity.

COLONIES

Section 91. Chapters shall be established only at institutions accredited, in the United States, institutions which are accredited by one of the regional associations: Middle States, New England, North Central, Northwest, Southern or Western, and the accrediting agencies recognized by the American Council on Education: and, other than in the United States, institutions which are accredited or approved in some similar manner.

Section 92. Charters shall be granted to new chapters only upon a vote of the National Convention or Executive Council.

Section 93. Charters may be issued to new chapters after:

1. The group proposed to be inducted has been granted Colony status by a 2/3 vote of the Executive Council or the National Convention.
2. Such group, acting as a Colony, has proved its fitness to become a chapter of the fraternity by achievement in scholarship, campus activity, fraternity consciousness, financial stability, and general reputation.
3. Fulfillment of all “Chartering Requirements” of Tau Delta Phi Fraternity, Inc.

Section 94. A Colony is a group pledged to the fraternity and on probation; the term of such probation shall be within the discretion of the National Convention or Executive Council, and is dependent upon local conditions and the progress of the group.

Section 95. Colony status shall not be granted until after thorough investigation, analysis and appraisal of the group, its individual members, the institution and fraternity material on the campus.

Section 96. Fraters of the Colonies shall have the same status, privileges and duties as fraters of any chartered chapter. Fraters of a Colony do not have voting privileges at a National Convention nor can they be a member of the Executive Council of Tau Delta Phi.

Section 97. Be it so resolved that there be a fee assessed each colony member upon the reading of the Pledge Ritual. This fee is non-refundable unless Tau Delta Phi Fraternity drops the colony. Each colony member will have that fee applied towards his initiation fee upon becoming a brother.

ALUMNI ASSOCIATIONS

Section 100. Alumni Associations of the fraternity may be organized with the approval of the Executive Council or the National Convention.

Section 101. Each such association, if in good standing, shall be entitled to representation in the National Convention.

Section 102. Each Alumni Association shall promptly transmit to the National Office the names and addresses of its officers, immediately upon their election, and regular reports of its meeting and activities; and annually file with the National Office a roster of its members and their addresses.

Section 103. Such associations may be organized in any locality where five or more alumni fraters, regardless of undergraduate chapter affiliation, reside.

Section 104. After preliminary organization, a petition for recognition may be filed with the Executive Council. If in the opinion of the Executive Council, the association will serve the best interests of the fraternity and the members of the association, the Executive Council may grant it a charter upon payment of a charter fee.

Section 105. No Alumni Association shall be entitled to representation in the National Convention unless it shall have been chartered as herein provided, filed reports required hereunder, and all of its members shall have paid Active Membership Fees for the current calendar year.

Section 106. this is the following criteria set forth be applied in determining the qualification and prerequisite responsibilities of Chartering an Alumni Association of Tau Delta Phi Fraternity.

1. Publication of 2 Newsletters for the Alumni in a calendar year.
2. Hold at least on annual social event.
3. Produce an Annual Report
4. Organize one project for the benefit of the undergraduates.
5. Minimum of 15 members in good standing. Open to members of chapters without an Alumni Association of their own, and to relocated brothers.
6. Constitution
7. Chartering Fee of \$300.00.
8. Each Alumni Association be assessed a yearly \$100, flat fee.

Section 106(A). The Chartering fee for an alumni association is raised to \$50.

CHARTERS SUSPENDED OR IN CUSTODY OF EXECUTIVE COUNCIL

Section 110. Should a chapter become inactive or its charter be suspended or be temporarily in the keeping of the Executive Council, such charter shall not be restored to said chapter except upon 2/3 vote of the Executive Council or the National Convention.

Section 111. If a chapter shall become inactive or its charter be suspended or placed temporarily in the keeping of the Executive Council, all property of the said chapter shall become the property of the fraternity, whether title thereto shall have been held in the name of the chapter, a corporate affiliate or nominee of it or trustees for its benefit or otherwise. The fraternity shall hold property so received, or pay the proceeds thereof, for the following uses and purposes:

1. To pay the debts and obligations, if any, of the said chapter, so far as the same may suffice for such purpose;
2. To transfer the same, or the remainder thereof, after the payment of such debts and obligations, to the said chapter, if it shall become reactivated or its charter be restored;
3. To transfer the same to any new chapter which may thereafter be duly organized at the institution to which the chapter, so becoming inactive or having its charter suspended, was accredited;
4. If said chapter is not reactivated or its charter restored or if no new chapter is duly organized at the institution within five years after such inactivity or charter suspension, or in the case of national emergency five years after such emergency is terminated, the balance of the funds so remaining after repayment of debts and obligations may be transferred to the Tau Delta Phi Foundation, Incorporated.

Section 112. The Executive Council or the National Convention shall have the power to suspend the charter of any chapter upon good cause shown after affording the chapter a reasonable opportunity to be heard upon charges duly specified in writing. If the charter of said chapter shall be thus suspended by the Executive Council, the said chapter shall have the privilege of appealing such suspension to the National Convention.

Section 113. Suspension of Charter Privileges prohibits a chapter from taking and initiating pledges on their own and voting at any national meeting. Until the Charter is restored, the chapter shall not be able to operate as a fully functioning franchise of the Fraternity. In this situation the Executive Council shall have the power to appoint a new chapter Executive Board which shall be under the direct supervision of the Executive Council. All pledges of the suspended chapter shall be under the supervision of the Executive Council, the Grand Magister, or a designee of the Executive Council. All dues shall be submitted directly to the Grand Quaestor or a designee of the Executive Council. For the chapter to resume operations, the Executive Council must certify that the chapter has fulfilled its obligations and is in good standing.

APPEALS

Section 120. Any frater or chapter aggrieved by any act or decision of any chapter, chapter officer, regional officer, National officer, or Executive Council, may appeal therefrom within ninety days thereafter, by written notice to the National Office specifying the act or decision of which complaint is made. On such appeal, the aggrieved chapter or frater shall be afforded a reasonable opportunity to be heard and shall be permitted, if requested, a retrial of any issue involved. Such hearings may be had by the Executive Council or such representatives as may be appointed by it to hear the matter and report to it; such representatives shall be not less than three in number and none need be members of the Executive Council. Such appeal, however, shall be decided only by the Executive Council, and it shall not be bound by any recommendations which the said representatives may make, the same being only for its information and advice.

Section 121. Any determination of the Executive Council, on appeal or otherwise, may be appealed to the National Convention by written notice filed with the National Office within ninety days after the determination of which complaint is made. Such appeal may be heard by the Convention in meeting assembled or it may be referred to a Committee, of not less than three, duly elected by the Convention to hear and report to the Convention or to hear and determine such appeal, the decision of such Committee, duly signed by a majority of such Committee, shall have the same force and effect as a decision of the Convention itself.

Section 122. The Executive Council has the power to remove any chapter officer after due process by a hearing where it has determined that the officer has flagrantly disregarded the laws of the National Fraternity, the Chapter, the federal government, state government, or local government. The Executive Council shall appoint a replacement until an election can be held by the Chapter.

CHAPTERS

Section 130. The Chapters are the generating components of the fraternity. Membership in the fraternity may be attained only through initiation in a chapter or colony. Chapters are considered a franchise of the Fraternity.

Section 131. No group shall be considered a chapter unless it has been duly granted a charter by the Grand Chapter or the Executive Council.

Section 132. All chartered chapters shall be under the direct supervision and control of the Grand Chapter at National Conventions and the Executive Council in the interim.

Section 133. The maintenance, rental or purchase of a chapter house shall be subject to the approval of the Executive Council.

Section 134. No chapter may adopt laws, rules or regulations which conflict with the Constitution these By-Laws and the customs of the fraternity.

Section 135. No chapter shall perform any act contrary to, or default in any obligation imposed by, the Constitution and these laws.

Section 136. Except as in the Constitution and these By-Laws provided, each chapter may from time to time adopt, amend or repeal such laws, rules and regulations as the membership of it may determine.

Section 137. Each chapter shall consist of all duly initiated undergraduates, alumni and honorary fraters.

Section 138. Only initiated undergraduates and alumni in attendance at the institution in which the chapter is chartered shall be considered active fraters.

Section 139. Only active undergraduate fraters shall have the privilege of holding office, except the office of Custos, which may be held by an alumnus at initiated in that chapter.

Section 140. Such active status and the powers and privileges appertaining thereto may be suspended or withdrawn by the chapter, the Executive Council, or the Grand Chapter upon violation of the Constitution, By-Laws, rules and regulations of the chapter or the Constitution, laws and customs of the fraternity, upon good cause shown after an opportunity to be heard has been afforded, and with the privilege of appeal as herein provided.

Section 141. At chapter meetings, only active fraters shall be entitled to vote on any proposition or on the election of an officer.

Section 142. At chapter meetings, a secret ballot on any proposition or election may be directed by the presiding officer or by a majority of those in attendance.

Section 143. Only duly initiated fraters and honorary fraters may attend business meetings.

Section 144. Chapters may hold open meetings which those who are not fraters may attend, but no business may be conducted or esoteric matter be discussed.

Section 145. At minimum, chapters must hold bi-weekly meetings while school is in session. The Executive Board of the chapter must meet prior to every general chapter meeting.

Section 146. Chapter meetings shall be conducted in accordance with the customs and practices of the fraternity and parliamentary procedure following "Roberts' Rules of Order."

Section 147. No chapter or colony shall initiate a candidate, except for honorary membership, unless and until such candidate shall have been duly enrolled as a pledge of the chapter or colony for a sufficient period of time to permit a thorough appraisal of his character, personality, intelligence, scholastic ability, attitudes and affinity for the chapter or colony, and to afford him training in the history, ideals, ways, duties, and responsibilities of the fraternity.

Section 148. No chapter or colony shall grant the rights and privileges of a frater to any person until he shall have been duly initiated in accordance with the customs and practices of the fraternity and its official initiation ritual, except upon the written dispensation of the Executive Council or Grand Chapter.

Section 149. All pledge information must be submitted to the General Fraternity within 24 hours of completing the pledge ritual. If this information is not received by the General Fraternity then all pledge actives must cease.

Section 150. All pledges shall be revocable at the will of the chapter or the candidate for membership. A chapter or colony may only revoke a pledge's privileges for legally sound reasons.

Section 151. Chapter officers shall be elected at regularly convened meetings of the chapter or colony.

Section 152. Chapter officers shall be elected for a semester or year and until the election and installation of a successor.

Section 153. Each chapter shall elect the following officers: Consul, Scribe, Quaestor, Editor- Historian, and Custos. It may also elect or have appointed a Vice Consul, Alumni-Scribe, Scholarship Chairman, Steward, and such other officers as it may determine; if these officers are not elected or appointed, the duties of such office as herein set forth, may be assigned to any other frater.

Section 153 (A). Section 153 of the By-Laws is amended to read:

Each chapter shall elect the following officers: Consul, Vice Consul, Scribe, Quaestor, Magister, ARC and Custos. It may also elect a Scholarship Chairman, Steward, and such other officers as it may determine; if these officers are not elected or appointed, the duties of such office as herein set forth, may be assigned to any other frater.

Section 154. The Chapter Consul shall:

1. Be the nominal and actual executive head of the Chapter
2. Have general supervision of the chapter and direction of its policies.
3. In emergencies, may assume the duties of any or all officers and care of all chapter funds pending consultation with the District Chief, Regional Vice Consul, and Grand Scribe.
4. Be personally responsible for the care and protection of the funds and property of the chapter, the perpetuation of its membership, the maintenance and upholding of the traditions, practices, laws and ideals of the fraternity and the carrying out and enforcement of the orders or requests of the National Office, or any National or Regional officer.
5. Be responsible for the appointing ad hoc committee chairmen.

Section 155. The Chapter Vice Consul shall:

1. Schedule, plan and chair Executive Board meetings
2. Oversee all committees
3. Make sure chairmen are working with tangible plans and goals, as well as, keeping their committee notebooks up-to-date

4. Keep detailed calendar of events which should be posted and /or handed out periodically
5. Arrange meeting rooms when needed
6. Act as parliamentarian during general meetings
7. May chair the Bylaws Committee and if there is no such committee, he shall be responsible to ensure that they are adopted and kept up-to-date. May chair the by-laws committee and ensure compliance with all fraternity bylaws.
8. Director for Chapter Retreats and must coordinate those retreats with the chapter's Alumni Advisor
9. Set up ad hoc committees as needed. The committee chairman will be appointed by the Consul
10. Submit officer/committee reports at Executive Board meetings
11. Coordinate with the Scribe and Alumni Relations Chairman (ARC) special correspondence with other Greeks, the University and alumni
12. Ensure all award applications are properly filled out and submitted on a timely basis
13. Promote initiations of faculty, fathers, and community leaders for honorary membership
14. Perform all the duties of the Consul if he is absent, and assume his duties upon the resignation or other inability of the Consul.

Section 156. The Chapter Scribe shall:

1. Send a copy of the general meeting minutes to the Executive Council within 7 days of the approval of such minutes
2. Distribute approved general meeting minutes to the chapter membership
3. Responsible for filling the Pledge Personal Record (PPR) forms with Executive Council within 24 hours of completing the pledge ritual. Is also responsible for ensuring the completion of Initiation Forms by the newly initiated fraters
4. Submit Executive Board roster to the Greek Advisor, IFC and Executive Council following each election.
5. Unless a separate committee is appointed, he is in charge of communications among the members
6. Regularly update and distribute a membership list to the Greek Advisor, IFC, and Executive Council upon request
7. Review and return the generated student membership list sent by the Executive Council per semester as required
8. Complete and return the Change of Membership Status form within five days of the change, except for initiations in which case the form must be completed the same day as the reading of the initiation ritual (This form will include holdover pledges, student members becoming alumni members, de-pledging, etc.)
9. Unless there is a separate committee appointed, he is in charge of constructing a scrapbook of the chapter in conjunction with the Chapter Editor/Historian
10. Keep current on all correspondence
11. Maintain stationary, envelopes, thank you notes, etc.
12. Make agendas for chapter meetings available to all the members
13. Keep and preserve all records, books, documents and archives of the chapter in conjunction with the Chapter Editor/Historian
14. Prepare a yearly summary of the chapter, forwarding a copy to the Executive Council at the close of the spring term
15. Be responsible for providing an updating contact list which will include first and last name, phone number, home address, school address, email address, emergency contact information and other relevant information for each frater upon request to the Executive Council.

Section 157. The Chapter Quaestor shall:

1. Promptly collect all dues and assessments levied by the chapter, Executive Council , or Grand Chapter

2. Keep accurate books of account according to the orders of the Grand Quaestor or any central accounting office at the institution at which the chapter is chartered
3. Such books of account shall be kept up to date at all times and be open to inspection by chapter officers, National Officers, and any auditors designated by the Executive Council or the institution at which the chapter is chartered
4. Promptly fill out and file with the National Office such financial reports as required
5. Collect initiation fee in full prior to the initiation and present it to the Executive Councilman or Regional Vice Consul present at the initiation
6. Sign all checks for disbursement of chapter funds, with the countersignature of the Chapter Consul when necessary, except at such institutions where all chapter monies are received and disbursed by a central accounting office or an alumni body.
7. Prepare a budget to be confirmed by the chapter and submitted to the Grand Quaestor upon approval as requested.

Section 158. The Chapter Editor-Historian shall:

1. Report promptly to the Grand Editor and Grand Historian all items of interest relating to the welfare, progress and contemporary history of the chapter
2. Communicate promptly with the Grand Editor and Grand Historian in reply to correspondences received from them, and to keep a permanent history of the chapter.
3. Be custodian of all books, pamphlets, periodicals, and other documents of a permanent nature, including the filed correspondence and records belonging to the chapter
4. See to it that all records, correspondence, books and such documents as required are bound and properly preserved.
5. Maintain a chapter roll book, with applicable pertinent data, to include a listing of all the members initiated in to the chapter since its inception.
6. Maintain and collect historical publications and acknowledgments of the chapter and its members in conjunction with the Chapter Scribe when necessary
7. Supervise the development of all chapter publications including newsletters, pamphlets, website, and any other public information.

Section 159. The Chapter Custos shall:

1. Be the chapter advisor and spiritual leader and shall assist the Chapter Consul in his work of general supervision of the chapter
2. Preside over the portion of the meeting devoted to “Good and Welfare”
3. Read the Invocation at the beginning of each meeting and perform the Induction of Chapter Officers each term
4. Act as the restraining influence in the chapter house, advising, counseling, admonishing, and praising fraters as the occasion or circumstances warrant
5. Exercise all possible influence in the constructive improvement of the chapter and the developments of the character of the fraters
6. Oversee initiations and all other chapter activities to make certain that they conform to the laws and traditions of the Fraternity.

Section 160. The Chapter ARC (Alumni Relations Chairman) shall:

1. Keep in contact with alumni,
2. Work with the Chapter Editor-Historian to produce or contribute to publications of the Fraternity on a chapter or national level.
3. Coordinate alumni functions (homecoming, Founder’s Day, special events, etc.).
4. Oversee correspondence with alumni concerning but not limited to:
 - a. Birthdays, anniversaries, etc
 - b. Acknowledgements
 - c. Newsletter information
 - d. Thank you letters

- e. Special events
 - f. Invitations
5. Plan alumni specific events in conjunction with the Chapter Alumni Association as well keeping alumni informed of all activities.

Section 161. The Chapter Scholarship Chairman shall:

1. Be an appointed position by the Chapter Consul,
2. Have a minimum cumulative GPA of 2.5,
3. Supervise the chapter efforts in scholarship and assist individual fraters,
4. Oversee the process of collecting transcripts and be responsible for submitting scholastic information, including study hour logs, to the General Fraternity as requested,
5. Be the only frater to supervise the chapter Study Hours Program and maintain the required study hour logs for each brother.

Section 162. The Chapter Steward shall:

1. Must be a resident of the Chapter's House if one exists,
2. Have charge of the physical maintenance of the chapter house, the providing of chapter meals, the purchase of supplies, and the employment of such help as may be necessary to perform his functions.
3. Submit to the Chapter House Corporation all requisitions for improvements to be made to the house.
4. Be the liaison or appoint a designee to be his chapter's liaison to the Chapter's House Corporation
5. Plan a schedule for cleaning and maintaining the house, as well as any chapter work weekends in order to maintain and upkeep the house's structure and grounds. Any changes to the structure or grounds must be approved accordingly by the Chapter House Corporation,
6. Organize undergraduate, alumni, and parent activities around the house in which he lives (i.e. Brotherhood Dinners, Parents Weekends, Homecoming Chapter House Visit, etc.).
7. Enforce all Chapter and General Fraternity Risk Management Policies pertaining to the Chapter House.
8. Create a "Home Away From Home" for all fraters of the Fraternity.

Section 163. The chapters may elect, or the Consul may appoint, such other officers as the chapter may determine, to perform the various necessary functions of the chapter or to assist the designated officers.

Section 164. Within one month after the opening of each school year, each chapter shall prepare and adopt a budget of anticipated income and expense for the ensuing year, and send to the General Fraternity a copy of such budget.

Section 165. Each chapter shall forward to the General Fraternity, monthly, an accurate statement of its income and expenses for the preceding month.

Section 166. Inactive Student Member:

1. Status Defined - An inactive Student Member is prohibited from material participation in all chapter activities including, but not limited to, social activities, sports programs, living in the chapter house, chapter meetings, holding chapter office, representing the chapter in any capacity.
2. Procedure - A student member may be considered for inactive status only through the following procedure:
 - a. Approval Procedure
 - i. Petition to his chapter by the member with the approval by 2/3 vote of the chapter.

- ii. Motion by the chapter with approval of 2/3 vote of the chapter.
[note - In other words, a member may not declare that he is inactive by his own choosing. If a member is not granted inactive status by the chapter and the member refuses to pay his fees the chapter obligated to start disciplinary proceedings which could lead to the member being indefinitely suspended.]
 - b. Notification
 - i. The General Fraternity is to be notified in writing within five (5) days of the chapter granting a member inactive status. The letter is to state the date of the meeting and is to be attested by the Consul and Scribe.
3. Return to Student Member - An inactive Student Member my return to Student Member status at the discretion (requirements) of the student chapter. The General Fraternity is to be notified in the same way as above.
4. Financial Hardship - A brother who is determined to be in financial hardship by the Student Chapter may be entitled to participate in chapter activities at the discretion of the chapter. He may not vote or hold office. Financial hardship is to be approved by a 2/3 vote of the chapter. If a brother who has been put on inactive status is allowed to participate in any fraternity activity, the General Fraternity will bill the chapter an AMF for that member, unless the chapter was already billed. This does not apply to a brother who is considered to be in Financial Hardship (by the chapter) unless he attends an activity sponsored by the General Fraternity.

Section 167. The Chapter Magister (Fraternity Educator) shall:

1. Coordinate the written New Member Education Program adopted by the chapter and approved by the General Fraternity prior to the start of pledging,
2. Work with the Executive Board to create the written New Member Education Program
3. Coordinate the Big Brother Program (or supervise the person who does).
4. Promote chapter participation in new member education.
5. Submit weekly written reports to the Vice Consul.
6. Provide brothers and pledges with a calendar of events.

Section 168 WHEREAS, Tau Delta Phi has a mission to assist members in becoming responsible, mature members of society;
WHEREAS, Tau Delta Phi supports the principle that each person should be free of abuse or mistreatment;
WHEREAS, members, by their actions as individuals and as a group, affect their Chapters and the fraternity system in general;
WHEREAS, hazing activities are in violation of federal, state or local statutes;
WHEREAS, hazing activities are contrary to the regulations or policies of the educational institution;
WHEREAS, hazing activities are inconsistent with the philosophy of Tau Delta Phi Rituals;
THEREFORE, be it resolved, by the Executive Council, that the following policy is adopted:
No chapter or member shall conduct or encourage hazing activities.
AND, BE IT FURTHER RESOLVED, that this Resolution be distributed among the brothers and pledges by the Chapter/Colony leadership. The Leadership of the Chapter/Colony will additionally ensure that each member has read, and understood the Policy. And, for this resolution to be distributed, by the Chapter/Colony leadership, to the local Tau Delta Phi volunteers, including chapter advisors, members of alumni board of advisors, and house corporation members.

Section 169. Be it so resolved that the educational standards of Tau Delta Phi Fraternity, Inc be set as follows:

1. Be it so resolved, Tau Delta Phi have no individual GPA requirement for active status, but defer instead to school requirements.
2. Be it so resolved, Tau Delta Phi have no individual GPA requirement for pledging, but defer instead to school requirements. All pledges must participate in the Study Hours Program of two hours per week, and all neophytes must participate in the Study Hours Program.

3. Be it so resolved, all brothers with less than a 2.5 Cumulative GPA be required to complete the Study Hours Program of the Fraternity.
4. Be it so resolved, all brothers with a prior semester GPA of less than a 2.5 GPA be required to complete the Study Hours Program.
5. Be it so resolved, that the General Fraternity tabulate all chapter GPA averages to see if they meet the 2.5 NIC standards (see Bylaw 179). Should any chapter not meet the 2.5 overall chapter or colony GPA then the chapter or colony will be placed on probation; and a specific education program will be developed by the Grand Officers for said chapter or colony. The chapter or colony shall have two semesters to improve their overall GPA to above a 2.5 or other necessary action will be taken as seen fit by the Grand Officers of the Fraternity.
6. Be it so resolved, that any chapter or colony who has greater than a 2.8 overall GPA receive a discount on their AMF's of \$5 per active member for their overall chapter or colony success. Further, let any chapter or colony who has over a 3.0 overall GPA receive a \$10 discount per active member on their AMF's.
7. Be it so resolved, that the chapter or colony Consul shall appoint one Scholarship Chairman who must oversee the process of collecting transcripts to be sent to the General Fraternity, and maintaining the study hour forms for all required brothers to be sent on demand by any Grand Officer.
8. Be it so resolved, that the chapter or colony Scholarship Chairman must be the only brother monitoring the chapter or colony's study hours. The Scholarship Chairman must have a minimum cumulative GPA of a 2.5.

Section 170. Presentation of Rituals:

1. No alcohol may be present or consumed within twelve (12) hours of the scheduled reading of any of the rituals of the Fraternity,
2. All fraters shall be in formal dress, which includes a dress shirt, tie, dress slacks/khakis, and dress shoes, for the reading of the pledge and initiation rituals of the Fraternity.
3. When a chapter initiation takes place, an Executive Council member or the Regional Vice Consul for that region must be in attendance for the ritual to proceed.

Section 171. The Chapter Advisor shall:

1. Be a member of the academic community (professor, instructor, or administrator) of the College or University where the chapter exists,
2. Act as the chapter faculty advisor on the campus and help the chapter meet all campus requirements as well as advise the chapter about their relationship and image within the campus community,
3. Be appointed by the Grand Consul (at his discretion) after recommendation of the individual by the chapter,
4. Be the contact person on campus for the National Fraternity.
5. Review and countersign any academic submissions to the General Fraternity of the chapter (i.e. academic transcripts, study hour logs, etc),
6. Report all pertinent issues involving the chapter directly to the Grand Consul.

Section 172. The Alumni Advisor Shall:

1. Have attained the minimum of a Bachelors Degree,
2. Be present (or ensure other alumni are present) for the all rituals of the Fraternity,
3. Attend at least one chapter meeting a month,
4. Act as the intermediary between the Executive Council and the Chapter,
5. Communicate written reports to the Grand Consul on the status of the chapter on a monthly basis,
6. Enforce all Risk Management Policies of the Fraternity,
7. Help the Chapter with alumni relations,
8. Support Chapter Steward in his relations with the Chapter House Corporation,

9. Advise the Chapter in regard to their responsibilities to the Fraternity, its fraters, the community, and the college,
10. Ensure, above all, that the ritualistic codes of the Fraternity are kept sacrosanct,
11. Be recommended to the Grand Consul for approval by majority vote of the Chapter.

Section 173. Be it so resolved, that only those members who shall have finished their bachelors' degree shall be considered alumni of the Fraternity, and that the privileges afforded to alumni shall be granted to only those brothers or, to brothers whom the Executive Council or Grand Chapter shall see fit to grant such status. The privileges of an alumnus shall be defined in our bylaws as:

1. Holding general, regional, or alumni positions;
2. Full participation in alumni association events as a member;
3. Whatever rights and privileges afforded an alumnus by his chapter;
4. Any other rights and privileges afforded to alumni by our constitution and bylaws.

Section 174. Be it so resolved, that those brothers who have withdrawn from their undergraduate program be henceforth called, "Non-Attending, Inactive Brothers," and shall be given the same rights, privileges, or obligations that all inactive brothers shall be afforded or required to follow by the chapter/colony.

Section 175. The Executive Council shall have the right to automatically suspend all of the rights related to Charter Privileges of any Chapter which has 4 or less brothers and/or no pledge classes for the two previous semesters.

Section 176. Be it so proposed, that Pledges shall be considered full members either when the chapter votes them in as such (as prescribed in our bylaws) or when the pledge is within seventy two hours of the chapter's scheduled reading of the Ritual, whichever shall come first.

Section 177. Be it so proposed, that a legacy of Tau Delta Phi shall be considered any male member of a brother's family. A legacy shall be offered a bid by a chartered chapter or by a colony, but may rescind that bid for "Questionable Moral Character." Should a legacy be de-pledged, the chapter shall write their reasons for the action taken to the brother related to the legacy and to the Executive Council.

Section 178. Be it so resolved, that Tau Delta Phi Fraternity will not allow its chapters or colonies to discriminate on any federally or state protected basis, except those permitted by the exemption to the Title IX Educational Code, and on the basis of "Questionable Moral Character."

Section 179. Be it so resolved, that as per the standards that the North American Interfraternity Conference set for all member fraternities, the following statements be made for the benefit of all Tau Delta Phi Chapters:

1. All Chapters/Colonies shall support and agree to open expansion on their respective campuses.
2. All Chapters/Colonies shall maintain either a minimum, average 2.5 GPA for the chapter or have a group GPA averaged to be equal to or above the all men's average at their respective campuses.
3. All Chapters/Colonies should have alcohol free Rush/recruitment activities including formal, informal, summer or break recruitment activities.
4. All Chapters/Colonies should have an alcohol free pledge/new member education program.

Section 180. Every chapter or colony must have a Risk Management Policy on record and approved by the Executive Council. Changes to the Risk Management policy must be submitted within 60 days to the Executive Council, signed by the Consul of the chapter or colony.

Section 181. Be it so resolved that for all chapters that have chapter housing, (on or off campus) the chapter Consul must reside in the house with another chapter Executive Board member. In the event the

Consul is unable to fulfill this responsibility he may ask in writing to the Executive Council to allow the Vice Council to take his place.

REQUIRED VOTE FOR MEMBERSHIP

Section 182. Each chapter may make rules and regulations, for the admission to membership in the fraternity through such chapter, as the chapter may determine, provided the same are not inconsistent with the Constitution and these By-Laws.

TRANSFERS

Section 190. An undergraduate frater of any chapter, upon transfer to any other institution at which there exists a fully accredited chapter of the fraternity, may be transferred to such latter chapter by notice in writing to the National Office requesting such transfer; thereupon, if such frater be not delinquent in any outstanding obligations to his original chapter, or upon the discharge of any outstanding obligations thereto, he shall be transferred to and be considered a frater of such other chapter with the same rights, duties, obligations and privileges as if he had been initiated therein, without however, the necessity of paying any further or additional initiation fee.

Section 191. Upon such transfer, the necessary entries shall be made in the records of the National Office to show such change of chapter.

Section 192. The name of the frater so transferring shall be removed from the Roll Book of his original chapter and shall be recorded in the Roll Book of the chapter to which he has transferred.

Section 193. Upon such transfer, the duties and obligations of such frater at his original chapter shall cease, as shall his rights and privileges therein, except as the same are extended to all fraters in the fraternity.

Section 194. Nothing set forth shall be construed to require a frater transferring from one institution to another, also to transfer from his original chapter to any chapter.

HONORARY MEMBERS

Section 200. The chapter seeking to initiate such honorary member shall petition the Executive Council stating in detail the biography and qualifications of the person so proposed.

Section 201. Such petition shall not be filed unless the person so proposed shall have been approved by the chapter in the same manner as the chapter may require for the initiation of an undergraduate..

Section 202. The Executive Council may make such independent investigation of the qualifications of such candidate for honorary membership as it may deem fit.

Section 203. The initiation of an honorary member shall not take place except upon the unanimous approval of the Executive Council and after the payment of the same Active Membership Fee designated for undergraduates unless the Executive Council shall by unanimous consent waive or modify the payment of the same.

AMENDMENT OR REPEAL OF BY-LAWS

Section 210. If the Executive Council shall promulgate, enact, amend, or repeal any of the By-Laws of the fraternity, the Grand Scribe shall within thirty days thereafter, transmit notice of such action to each of the chapters and the Alumni Associations in good standing. Such act may be repealed as in the Constitution (Art. IV, Section 6) provided, if the required vote thereon be deposited with the Grand Scribe within three months after the mailing of notice of such action to the chapters and associations.

Section 211. These By-Laws may be amended or repealed by a 2/3 vote of the National Convention.

HOUSE CORPORATIONS

Section 230. Be it so resolved, that the Tau Delta Phi Fraternity create a Management Company entitled the "Tau Delta Phi Fraternity Management Company" which will be a for-profit corporation, incorporated in the state of New Jersey, who shall act as an arm of the Fraternity formed to assist local house corporations in financial management and adherence to local and federal regulations offering an alternative to those house corporations experiencing a decrease in the number of volunteers for house corporation board positions.

Section 230(A). The Management Corporation's Board shall include the positions of Fraternity Grand Consul and Grand Quaestor, and up to ten appointed directors chosen in the following manner:

1. The Grand Consul shall appoint the board of directors, who shall be confirmed in their position by the Executive Council.
2. The term of office of the Directors shall coincide with the election of National Fraternity Officers.
3. The position of "Director of Housing" shall be a position elected by the Executive Council, and he shall be the CEO of the for-profit corporation. The "Director of Housing" shall be present at all Executive Council Meetings, and shall report the status of each house corporation to the Executive Council, as well as deliver financial statements to the Fraternity.
4. The Directors shall serve at the pleasure of the "Director of Housing" who may remove them from their positions (with the exception of the Grand Consul and Grand Quaestor)
5. Acceptance, Amendment, Repeal, or Creation of Bylaws or Constitutions shall be subject to acceptance by the Executive Council.
6. Neither the Grand Consul nor the Grand Quaestor may be the Director of Housing.

Section 231. Be it so proposed, that the Tau Delta Phi Fraternity, Inc. exhibit the following controls over any house corporations run for the benefit of our chapters:

1. All funds which require an expenditure of over \$5000 shall be made at the consent of the Grand Consul or Grand Quaestor.
2. The Grand Consul may appoint one Board Member, who shall serve at the pleasure of the Executive Council, to the board of each corporation, the bylaws of the house corporation shall reflect that the board member shall have veto power over all votes of the corporation, subject to being overturned by 2/3 vote of the Board of Directors of said house corporation.
3. There shall be a house corporation for each undergraduate chapter found for the purpose of establishing, providing and supporting a suitable social environment for the collegiate chapter including, but not limited to owning, maintaining, equipping and managing a chapter house or facility.
4. In the event that an undergraduate chapter would be withdrawn from a college campus resulting in the dissolution of the House Corporation serving that chapter, the net assets of the corporation are transferred to Tau Delta Phi Fraternity, Inc. Tau Delta Phi Fraternity, Inc. will return these net assets without interest to a new house corporation serving this same chapter if that chapter is reactivated on the same campus within ten years after dissolution.
5. Every House Corporation must sign a service contract with the "Tau Delta Phi Fraternity Management Company."
6. The purchase or sale of any property by any house corporation affiliated with us must be approved by the Executive Council or Grand Chapter.
7. The creation, amendment, or repeal of bylaws and constitutions by any house corporation are subject to the governing procedures of the Fraternity, and the acceptance of the Executive Council or Grand Chapter.
8. Each House Corporation who owns property must also pay a premium, to be determined by the Grand Quaestor, with approval by the Executive Council, toward the Fraternity's liability insurance policy.

9. Each House Corporation shall submit a budget each semester to be reviewed by the Management Company.
10. The chapter or colony shall appoint at least one executive board member to server on their respective housing corporation. This member shall also have voting privileges.

APPENDIX A GLOSSARY OF TERMS

Active Undergraduate Frater

Dues paying, undergraduate in good standing with the Fraternity and chapter in which he is affiliated. Active members have a vote in chapter business and can have material participation the chapter's activities.

Alumnus

A Frater who has graduated from an undergraduate accredited institution or has been granted alumni status by the Executive Council. An alumnus can be an active dues paying member in his chapter if he is in attendance at his chapter's host institution. An alumnus can only hold the position of Custos on the chapter level.

Amendments

An alteration or an addition made to the Bylaws or the Constitution of Tau Delta Phi.

Alumni Advisor

An Alumni Advisor must have attained his bachelor's degree in order to hold this position. This alumnus would serve as an intermediary between Executive Council and the Chapter. See Section 172 for more details.

Alumni Association

Chartered groups of alumni from a chapter or geographic region.

Active Membership Fee (AMF)

A fee that is charged to each active member of a chapter each active semester. This fee is payable by the chapter to the Fraternity. The AMF covers funding for chapter services, the insurance payments for the general fraternity, and the general operating expenses for the general fraternity

Chapter

A chartered franchise of the general fraternity at an accredited institution. The chapters are the generating components of the fraternity. Membership in the Fraternity may be attained only through initiation in a chapter. A chapter is composed of the undergraduates and alumni who have pledged to that chapter.

Chapter Executive Board

Members of a chapter that are elected to hold an officers position. Positions that one can attain would be Consul, Vice Consul, Custos, Quaestor, Magister, Scribe, Editor/Historian or any others that a chapter may elect.

Chapter House Corporation

Each chapter should have a House Corporation. House Corporations evaluate the property needs of each chapter and to try to either rent, lease, or purchase a chapter house for each chapter. Each House Corporation has its own Board of Directors which are usually comprised of fraters from their respective chapter and an Executive Council member appointed by the Grand Consul.

Charters in the Custody of the Executive Council

Should a chapter become inactive or its charter be either suspended or temporarily in the keeping of the Executive Council, such charter shall not be restored to said chapter except upon 2/3 vote of the Executive Council or the Grand Chapter.

Colony

Also known as a Pyramid Club, a colony is an interest group working to become a chartered chapter of Tau Delta Phi at an accredited college or university where an active chapter does not already exist. A colony becomes a chapter by meeting the chartering requirements of the Fraternity. All colonies are under the supervision of the Executive Council.

Convention Key of Tau Delta Phi

The highest award given to any Frater in Tau Delta Phi. A Convention Key holder should have rendered the most conspicuous service for the advancement and progress of the fraternity through their particular chapter or the national organization or both.

Delegates

Fraters chosen to represent their chapter, colony, and alumni association at the National Convention as part of the Grand Chapter; one delegate must be either Consul or Vice Consul of their chapter, colony, and alumni association. Each chapter has two delegates at the convention while the alumni associations have one delegate. Each delegate has one vote.

Executive Council of Tau Delta Phi

The Board of Directors of the Fraternity. In between conventions, the Executive Council governs the Fraternity. It is comprised of all the Grand Officers, members of the board, and the undergraduate members of the board.

General Fraternity

The General Fraternity can be considered any operation of Tau Delta Phi Fraternity, Inc that goes beyond the chapter level.

Grand Chapter

The Grand Chapter is the highest power in Tau Delta Phi Fraternity. It convenes at every National Convention, which meets every two years, and governs every aspect of the Fraternity. It is comprised of the Executive Council members, two delegates from each chartered chapter, the past three living Grand Consuls, and one delegate from every alumni association in good standing. The Grand Chapter is the only body that can amend the Constitution.

Honorary Members

Men of distinguished character whose name would accrue honor to Tau Delta Phi. These men have been approved for Honorary Membership by the sponsoring chapter and the Executive Council. These men must be duly initiated through the fraternity's rituals.

Inactive Frater

Undergraduate brother who is not paying dues to the Fraternity and the chapter in which he is affiliated. This status may arise from: a 2/3 vote of the active chapter, financial hardship, poor academics, absence from the institution at which his affiliated chapter is chartered, or by vote of the Executive Council. Inactive fraters may not have a material participation in any chapter event: including voting, the pledge process, and official representations of the chapter to name a few.

Initiation Fee

A fee charged to each new member prior to initiation in to the Fraternity. The Initiation Fee covers insurance during the semester of pledging, the *Polaris: The Administrative Guide of Tau Delta Phi Fraternity*, Pledge Pin, Badge, Metal Card (shingle), and Membership Certificate.

Legacy

A direct relative of another brother of Tau Delta Phi.

NIC

The North-American Interfraternal Conference is composed of the nationally recognized men's fraternities in the United States and Canada. It sets policies that all the fraternities follow and lobbies for fraternity causes.

Non-Attending, Inactive Frater

These are fraters who have withdrawn from their host institution or an accredited college or university without finishing their undergraduate degree. Non-Attending, Inactive Brothers have the same rights and privileges as all Inactive Fraters.

Pledge

A potential new member aspiring to be initiated into a chartered chapter or colony.

Polaris: The Administrative Guide of Tau Delta Phi Fraternity

The brother manual of Tau Delta Phi Fraternity. It includes the history of the Greek Movement, Tau Delta Phi history, a listing of all chapters, famous members, descriptions for the Executive Council and Chapter Executive Board, the structure of Tau Delta Phi Fraternity and other various topics.

Quorum

Typically defined as a simple majority of the active membership of a body, unless otherwise defined. Quorum is necessary for a valid transaction of business. A simple majority would be 50% of the active membership plus one.

Resolutions

A formal expression, legislation, or opinion of the Executive Council or the Grand Chapter on particular topic or issue. The term of a resolution expires with term of the Executive Council under which it is approved.

Risk Management

The process of measuring, or assessing, risk and developing strategies to manage it. Every chapter or colony must create a risk management policy to be approved by the Executive Council every academic year. Every chapter must have a risk management chairperson who is in charge of upholding such policy.

Study Hours Program

The Study Hours Program is a two-hour per week study session required for all:

1. Pledges,
2. Neophytes, and
3. Active members falling below required standards.

See Bylaw 182 for the required standards.

Suspended Charters

The Executive Council or the Grand Chapter shall have the power to suspend the charter of any chapter upon good cause shown after affording the chapter a reasonable opportunity to be heard upon charges duly specified in writing. If the charter of said chapter shall be thus suspended by the Executive Council, the said chapter shall have the privilege of appealing such suspension to the Grand Chapter.

Suspended Fraters

Such active status and the powers and privileges appertaining thereto may be suspended or withdrawn by the chapter or the Executive Council upon violation of the Constitution, By-Laws, rules and regulations of the chapter or the Constitution, laws, rituals and customs of the fraternity, upon good cause shown after an opportunity to be heard has been afforded, and with the privilege of appeal as herein provided.

Suspension of Charter Privileges

If a chapter is delinquent in paying AMFs or Initiation Fees for two or more consecutive semesters, has four or less active brothers for two or more consecutive semesters, or has not taken a pledge class in two or more consecutive semesters the Executive Council has the right to take the following actions: 1) Prohibit the Chapter from pledging or initiating new members, 2) Prohibit the Chapter from voting at any national meeting, 3) Shall have the power to appoint new chapter officers and shall directly supervise the new Executive Board of the suspended chapter.

Tau Delta Phi Foundation

A non-profit arm of the Fraternity which seeks to support the educational mission of Tau Delta Phi and offer scholarships and grants to fraters of the Fraternity.

Tau Delta Phi Management Company

A for-profit arm of the Fraternity. It manages the finances of and provides support services to each House Corporation and issues a service contract for those services.

Transfer Brothers

Brothers who have transferred from their host institution to another accredited institution with an existing chapter or colony. Transfers may become active in the new chapter or colony by petitioning the chapter or colony he is transferring to and then petitioning the Executive Council or Grand Chapter. After the transfer is complete the frater is to be removed from the roll book of his original chapter and entered in to the roll of his new chapter.

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